



**EQUITY FUND**

**REQUEST FOR SUPPORT FORM**

**Date:**

**Name:**

**Phone:**

**Email:**

**VA Title or Position:**

**Request for Support:** *Examples include: professional development; poster costs, writing/editing costs, publishing fees for completed projects; data analysis and study design support; travel, conference, and speaker presentation support.*

**Amount Requested:** \$ \_\_\_\_\_

**Period of Performance (if applicable):**

**Brief Justification:** *(Include value to the VA)*

**Other Relevant Information:**

\_\_\_\_\_  
Signature of Requester

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor Signature  
[Enter Printed Name]

\_\_\_\_\_  
Date

**Attachments (if applicable):** *Examples include: program or course flyer, project budget or pricing quotation, letters of support or documentation of need*

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**FOR OFFICIAL USE ONLY**

Approved

Disapproved

\_\_\_\_\_  
Cindy M. Reutzler, MPA  
Chief Executive Officer

\_\_\_\_\_  
Date